

Additional Member/Transfer Application



The American Chamber of Commerce in Japan www.accj.or.jp
Masonic 39 MT Bldg. 10F, 2-4-5 Azabudai, Minato-ku, Tokyo 106-0041 Japan
Membership Department
Phone: (03) 3433-7304 Fax: (03) 3433-8454
Email: membership@accj.or.jp

Please send the completed and signed form (1-2 pages) to the Membership Department by email. Fields marked with an asterisk (*) are required.

Membership Category*

- Corporate Sustaining Membership Representative Member (CSR) Additional Member (CSA)
Company Membership Representative Member (CMR) Additional Member (CMA/CMN)

Membership Information

Company name*: _____

Representative Member name*: _____ Applicant will be Representative Member

Note: Membership dues and entrance fees for Company Membership will be invoiced to above Representative Member's account. The ACCJ is not responsible for any internal approval process for member companies.

Is this a member transfer?*: _____

- Yes Resigning member name: _____ Member ID: _____
 No, this is to add a member to the Membership.

Member Data

Salutation*: Mr. Ms. Dr. Other: _____ Gender*: Male Female Prefer not to say
First name*: _____ Middle initial: _____ Last name*: _____
Preferred name (if different from above): _____

Title/Department: _____
Group company name: _____

Email address for receiving ACCJ communications*: _____
Email address for Directory listing (if different from above): _____
Office phone: _____ Office fax: _____
Alternate contact number: _____ Cellular Phone Fax

Company address (mailing address)*
Bldg. name: _____
Street number: _____
Street /Area/Ward: _____
City: _____
Prefecture/State: _____
Country: _____
Postal code: _____

Citizenship*: _____ Date of birth (MM/DD/YYYY)*: _____

English ability: Fluent Good Minimal None
Japanese ability: Fluent Good Minimal None

Name of last school attended: _____
Country: _____ Degree (list highest degree earned): _____

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How did you hear about us? (Please check all that apply):

- Introduced by member (member name): _____
 Web search Word of mouth ACCJ Journal ACCJ hosted/sponsored events
 SNS (Please check: Facebook Twitter LinkedIn YouTube) Other: _____

Reasons for joining (e.g., Advocacy, Networking, Information):

Privacy Setting:

Do you want to show your direct contact details (title, mailing address, email address) to members in the Member Database in the member-only website? Failure to make any selection will default the choice as no.

- Yes No

Note: The setting above will be reflected in the Member Database, but not in the annual Membership Directory. Since appearing in and receiving the Directory are considered to be important benefits of ACCJ membership, it is assumed that all members will want to have their contact information appear in the Directory. You will be contacted to confirm your listing for the Directory.

Mailing Label Preferences:

The ACCJ sells adhesive mailing labels drawn from our member database for both member and non-member purchase. Would you like to be listed in ACCJ mailing labels and receive mailings? Failure to make any selection will default the choice as no.

- Yes No

Please go to <http://www.accj.or.jp/privacy-policy> to see ACCJ Privacy Policy.

Agreement ¹⁾

The undersigned, if and when accepted as a member, agrees to be bound by the Constitution and Bylaws of the Chamber. Further, the undersigned acknowledges having read and understood the ACCJ Privacy Policy as provided in this packet. As set forth in the Constitution and Bylaws, the undersigned also agrees that membership dues shall be paid annually, and fees, if any, shall be paid monthly upon receipt of an invoice from the ACCJ.

- I accept.*

The ACCJ accepts electronic signatures. By checking the "I accept", you agree your electronic signature is the legal equivalent of your manual signature on this Agreement.

- I accept.

Signature*:

Date (MM/DD/YYYY)*:

Note: Unsigned applications will not be accepted. For more information about how to use electronic signatures, please see page 3.

¹⁾ **ACCJ memberships renew automatically.** A member may resign or a membership may cancel its membership upon not less than 30 days' written notice submitted to the ACCJ. Until your written notice is received, your membership remains active and your membership dues will continue to accrue for the prorated month(s).

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*New Membership Categories and Dues/Fees


Commercial Membership
<p>Corporate Sustaining Membership (CSM) Annual Dues: ¥1,800,000 (unlimited number of members) Entrance Fee: No charge</p>
<p>Corporate Sustaining Membership (CSM) - President's Circle Package Annual Dues: ¥1,800,000 (unlimited number of members) + Annual Package Fee: ¥5,700,000 Total Annual Cost: ¥7,500,000 Entrance Fee: No charge</p>
<p>Company Membership (CM) Annual Dues: ¥250,000 for Representative Member and one Additional Member ¥75,000 for each Additional Member / ¥30,000 for each Non-Resident Additional Member Entrance Fee: ¥15,000 per member (waived for the first 2 enrolled members)</p>
<p>Company Membership (CM) - Small Company Package Annual Dues: ¥150,000 for Representative Member Entrance Fee: ¥15,000 per member</p>



Notes:


- *The dues/fees outlined above are effective from January 2019, and they may not apply for member companies who joined the ACCJ before January 2019. To find out about the dues/fees for your membership, please contact the ACCJ Membership Department.
- Non-resident Additional Member is for members located outside Japan or more than 100km away from the ACCJ office in Tokyo, Osaka, and Nagoya.
- Company Membership – Small Company Package provides for one-member membership. Additional members are not accepted.

How to Electronically Sign PDF Forms

The ACCJ accepts electronic signature – an image of your signature overlaid on PDF forms. You can place an e-signature using several applications/software, and here are some examples.

Windows: Open the PDF form in Adobe Reader and click the Fill & Sign button 

Mac: Open the PDF form in Preview, click the Toolbox button  then click Sign 

Tablets and Smartphones: Download Adobe Fill & Sign, open the PDF form and tap the Signature button 

If you have trouble with e-signature, please print out the form, sign, and send us a scanned form.